

Judicial Security Specialist Development Program

Course Overview and Outline

JUDICIAL SECURITY SPECIALIST DEVELOPMENT PROGRAM (JSSDP)

THE JUDICIAL SECURITY TOOL KIT

The graphic features a central image of a silver scale of justice on a wooden surface. To the left is a collage of eight small images: a courtroom judge, a person at a computer terminal, a group of people in a hallway, a snowy road, a hand on a control panel, a group of people, a police car, and a night scene with a light flare. The VCPI logo is in the bottom right corner.



Program Overview

Nationally, threats against judicial personnel have quadrupled in the last decade. The judges themselves are not the only ones in danger. Judges' families are also being targeted as a direct threatening tactic and more attacks are occurring in the judges' homes. Creating awareness and providing resources is critical to securing the judiciary and their families.

In response, VCPI's two-day (16 hour) Judicial Security Specialist Development Program (JSSDP) prepares participants to enhance the safety of judicial officials, their families, and other judicial staff. To accomplish this objective, the curriculum covers a wide variety of topics related to the foundations of judicial security and includes an assortment of multimedia resources which deputies and other court security personnel can utilize to educate judicial staff and their families.

Throughout the interactive program, JSSDP participants will:

Explore insights on current judicial security practices, challenges, and opportunities.

Discover new tools, concepts, and principles that may be applied in order to improve the effectiveness of judicial security.

Apply newly learned content into action, training others, and helping officials adopt a security conscientious approach at work, travel, and home.

Participants will receive resources which can be utilized to educate fellow law enforcement professionals, judicial staff and their families at the local level.

Scope

JSSDP delivers a comprehensive, blended-learning training program designed to explore current and best practices in judicial security. The JSSDP curriculum is designed to give participants more than information, insights, and good advice about judicial security. The curriculum is layered to create an instructional framework that will allow instructors to introduce best practices in a way that participants can apply in their daily work.

Target Audience

JSSDP is designed for law enforcement personnel primarily assigned to court security or related functions. Although designed specifically for practitioners, the program is appropriate for all personnel, regardless of rank or position, which are charged with court security and the protection of judicial personnel.

Course Length

JSSDP is a two-day, instructor-led course that is designed in a modular format consisting of four major content modules and interactive exercises.

Prerequisites

Participants of the JSSDP are required to be law enforcement officers that are assigned to, or participate in, court security or related functions. Although there are no specific prerequisites, the following criteria for participation are highly recommended:

- Court security or executive protection experience
- Basic understanding of the principles of Crime Prevention
- Basic understanding of the Principles of Crime Prevention through Environmental Design (CPTED)

Required Materials / Facilities

JSSDP incorporates web-based learning tools so participants are required to bring a WIFI-enabled device to use during class (laptop, tablet, etc.). JSSDP technology and facility requirements include, but are not limited to, the following:

- Instructional Facility: Classroom (or similar setting conducive to learning) with movable seating and worktables. Fixed seating, such as auditorium style seating, typically restricts group activities and is considered unsuitable for this training.
- One LCD projector that can be used throughout the course to display the PowerPoint presentation.
- One LCD projector that can be used throughout the course to display technology-enhanced media and video segments.
- One projection screen that can be used throughout the course to display videos and technology enhanced media files (separate from PowerPoint presentation).
- Two computers that can be used throughout the course, equipped with Microsoft Office (2007 or newer) software and compatible with external LCD display equipment and wireless remote.
- One set of high-quality speakers that can be used with the JSSDP PowerPoint presentation and the corresponding video source content.
- Two whiteboards or similar tools to record group discussions and instructional points.
- WIFI for participants to use personal laptops and/or electronic devices.
- One wireless remote to advance the presentation and corresponding videos.
- Participant name tents and markers.

Testing/Assessment

The JSSDP includes a two-pronged approach to assessment and measurement of participant performance. The first utilizes pre- & post-tests based on the program's curriculum content. The second prong involves individual participants' ability and willingness to engage in group activities and class exercises.

Course Evaluation Strategy

The evaluation of the JSSDP is designed to assess the first three levels of Kirkpatrick's Four Levels of Evaluation: Reactions, Learning, and Behavior. On-site evaluation of JSSDP deliverables includes the collection of quantitative and qualitative data from program participants. Specifically, participants complete a Likert scale course evaluation upon completion of the training that includes an optional narrative area for comments.

Course Curriculum Matrix

The premise for the curriculum framework is that the areas of judicial security that are covered by the JSSDP (workplace/court security, travel and transit safety, and personal safety and home security) can be addressed by following the medical model of diagnosis, prescription and care. For instance, before changing security practices at a courthouse, security personnel should first assess the current operations using their expertise (Diagnose), make actionable and evidence-based recommendations to the appropriate judicial staff (Prescribe), and finally, work collaboratively with the staff to implement and sustain security improvements (Care).

For each of the steps (Diagnose, Prescribe, and Care), the JSSDP curriculum utilizes VCPI's CLIPS methodology to effectively organize information in a risk management and crime prevention format. CLIPS is an acronym for the methodology detailed below:

- **Compartmentalization**
This component refers to the separation between public and private (restricted) space. Regardless of the type of facility (private residence, workspace, restricted courthouse areas, etc.), effectively encouraging or discouraging open access areas is a fundamental aspect of safety and security.
- **Layering**
A guiding principle of effective site protection, layering refers to creating a multi-faceted and complimentary security and safety infrastructure. Ranging from armed security to a simple sign or decorative fence, sound layering strategies can effectively overlap security and eliminate single-point security vulnerabilities.
- **Integration**
Integration is the interoperability and compatibility of security and safety elements within a facility or residence. The component also applies to integration between practices, policies and procedures.
- **Planning**
This component addresses the importance and relevance of proactive planning as a tool for effective safety and security.
- **Staff, Security & Strategies**
This component examines and evaluates security staffing, related employee training, and individual or organizational safety and security strategies.

Administrative Module: Program Introduction

This module addresses the administrative requirements of the JSSDP program and provides participants with an overview of the course logistics, schedule, and background information. A pre-course survey (pre-test questionnaire) is administered as part of this module. The module also serves as an opportunity for instructor and participant introductions.

Module Schedule

Approximately 1.5 hours of direct instruction and participant activities.

Learning Objectives

1. Participants will gain familiarity with course logistics, schedule, and instructor(s).
2. Participants will complete a pre-course survey (pre-test questionnaire).

Module One: *The Guardian*

The first module of the JSSDP addresses the significant role that court security personnel have, not only in ensuring the safety and security of judicial officials and their families, but also in preserving public safety within our nation's communities. Topics include candid discussions of:

- the role of court security personnel in the judicial process,
- the progressive nature of court-targeted violence,
- the application of risk management theory to judicial security, and
- the use of the JSSDP matrix.

Module Schedule

Approximately 1.5 hours of direct instruction and participant activities.

Learning Objectives

1. Participants will become familiar with the role of the Guardian in the court security and judicial process.
2. Participants will become familiar with the key characteristics of court-targeted violence.
3. Participants will apply principles of risk management to judicial security.
4. Participants will become familiar with the JSSDP matrix.

Module Two: *The Fundamental Tools of Judicial Security*

The second module of the JSSDP encourages participants to identify and explore the vital, but often overlooked, tools of effective judicial security. Topics include:

- the application of crime prevention principles to judicial security,
- opportunity mitigation and the crime prevention crime model,
- the four-D approach to crime prevention and judicial security, and
- the importance of relationship management and leveraging.

This module is key in laying the foundation for additional principles and concepts covered in the remaining modules. The module concludes with a Foundations Exercise that encourages participants to begin the process of applying classroom concepts into their daily practices.

Module Schedule

Approximately 2 hours of direct instruction and participant activities.

Learning Objectives

1. Participants will be able to identify Desire, Ability and Opportunity as the three key components of the *Crime Prevention Triangle*.
2. Participants will become familiar the application of the 4-D approach of crime prevention in a judicial security environment.
3. Participants will be able to correlate effective professional relationships with effective judicial security.
4. Participants will participate in the Foundations Exercise.

Module Three: SafeTravel

The *SafeTravel* module of the JSSDP focuses specifically on judicial security related to travel and transit. The module covers a variety of judicial security best practices, violence interdiction techniques, and crime prevention principles. Specific topics covered include:

- the realities and challenges of safe travel and transit,
- the *Path to Intended Violence* model,
- inappropriate communications and threat assessment,
- threat management and protection details,
- advocating a security-conscious lifestyle for judicial officials and their families while traveling and in transit, and
- the Judicial Security Toolkit and its use in safe travel and transit.

The module includes a case study and a series of best-practices video vignettes, and concludes with a scenario-based group exercise that encourages participants to apply curriculum content in practice.

Module Schedule

Approximately 3.5 hours of direct instruction and participant activities.

Learning Objectives

1. Participants will be able to identify the *Path to Intended Violence*.
2. Participants will be able to distinguish between threats and inappropriate communication as they relate to judicial security.
3. Participants will become familiar with the concept of a *security-conscious Lifestyle*.
4. Participants will participate in the *SafeTravel* Exercise.

Module Four: SafeHome

The *SafeHome* module of the JSSDP focuses specifically on the safety and security of judicial personnel at home. The module covers a variety of judicial security best practices, residential security strategies, family-oriented planning, and an *All-Hazards* approach to home safety for judicial personnel. Specific topics covered include:

- the realities and challenges of home safety and security,
- the application of *Crime Prevention through Environmental Design* (CPTED),
- threat management and protection details for residences,
- advocating a security-conscious lifestyle for judicial officials and their families while at home,
- advocating an *All-Hazards* approach for judicial officials and their families while at home, and
- the Judicial Security Toolkit and its use to ensure home safety and security.

The module includes a case study and a series of best-practices video vignettes and concludes with a scenario-based group exercise that encourages participants to apply curriculum content into practice.

Module Schedule

Approximately 3 hours of direct instruction and participant activities.

Learning Objectives

1. Participants will apply CPTED principles as part of a safe home strategy for judicial officials.
2. Participants will become familiar with an *All-Hazards* approach to judicial security.
3. Participants will become familiar with the concept of a *security-conscious lifestyle* as it applies to a safe home strategy for judicial officials.
4. Participants will participate in the SafeHome Exercise.

Module Five: SafeCourt

The *SafeCourt* module of the JSSDP focuses specifically on key components of courthouse security. The module covers a variety of judicial security best practices, violence interdiction techniques, and crime prevention principles. Specific topics covered include:

- the realities and challenges of court security,
- the application of *Crime Prevention through Environmental Design* (CPTED),
- the application of the CLIPS methodology for security assessment and improvement,
- conducting site assessments and report preparation,
- security improvement implementation and sustainability, and
- advocating a comprehensive court security and safety planning approach.

The module includes a case study and a series of best-practices video vignettes and concludes with a scenario-based group exercise that encourages participants to apply curriculum content in practice.

Module Schedule

Approximately 3 hours of direct instruction and participant activities.

Learning Objectives

1. Participants will become familiar with the CLIPS methodology.
2. Participants will apply CPTED principles to court facility security.
3. Participants will become familiar with the key aspects of conducting court facility assessments.
4. Participants will participate in the SafeCourt Exercise.

Sample Course Agenda

DAY ONE

8:00 am – 9:30 am	Introduction
9:30 am – 11:30 am	Module 1: <i>The Guardians</i>
11:30 am – 12:00 pm	Module 2: <i>The Fundamental Tools of Judicial Security</i>
12:00 pm – 1:00 pm	Lunch Break
1:00 pm – 4:00 pm	Module 2 (Continued)
4:00 pm – 5:00 pm	Module 3: <i>SafeTravel</i>

DAY TWO

8:00 am – 10:00 am	Module 3 (Continued)
10:00 am – 12:00 pm	Module 4: <i>SafeHome</i>
12:00 pm – 1:00 pm	Lunch Break
1:00 pm – 2:00 pm	Module 4 (Continued)
2:00 pm – 4:30 pm	Module 5: <i>SafeCourt</i>
4:30 pm – 5:00 pm	Conclusion

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